

Kewaunee County Sheriff's Department – Jail Division
Employment Contract for Huber Law Inmates

To the Employer:

This contract is to be filled out and signed by you or an authorized agent and returned to the Kewaunee County Sheriff's Department to the attention of the Huber Officer. Nothing contained herein shall be construed, to prevent the employer from terminating the employment of the employee. If the employment is terminated, please notify the Sheriff's Department at your earliest convenience.

I, _____, of _____,
(Full Name) (Name of Business)

hereby certify that I intend to hire or have under my employment, _____,
(Inmate's Full Name)

under the Huber Law Program of the Kewaunee County Sheriff's Department. I guarantee that his / her pay rate is \$_____ per hour or \$_____ per week / month and his / her payday is _____. His / her hours of employment will be _____ to _____ on the following days of the week: _____

I understand that no Sunday or Holiday work is allowed without the consent of the Huber Officer. I also understand that he/she is not to leave the company unless it is in connection with his/her occupation.

I guarantee that _____ is covered by a Medical / Liability / Workman's
(Inmate's Name)
Comp. Insurance in the amount of \$_____ in case of personal injury or death. The name of the Insurance Company is _____ and the policy number is _____.

Please list you Wisconsin Department of Revenue Employer Identification Number:
_____ (If none, write "none")

Signature of Employer or His / Her Authorized Agent Title

Address: _____

Date: _____

Enclosed is a copy of the Kewaunee County Jail Huber Inmate's Rules and Regulations. Please read them over and make sure the employee follows them. If the employee violates any of the rules, please contact the Kewaunee County Sheriff's Department at 920-388-3100. Return this completed form to the Huber Officer at the following address as soon as possible:

Kewaunee County Sheriff's Department
620 Juneau St.
Kewaunee, WI 54216

Thank you,
Kewaunee County Sheriff's Dept.